

Audit and Governance Committee

Agenda

Date: Thursday, 27th September, 2012
Time: 2.00 pm
Venue: Committee Suite 1, 2 & 3, Westfields, Middlewich Road,
Sandbach CW11 1HZ

The agenda is divided into 2 parts. Part 1 is taken in the presence of the public and press. Part 2 items will be considered in the absence of the public and press for the reasons indicated on the agenda and at the foot of each report.

PART 1 – MATTERS TO BE CONSIDERED WITH THE PUBLIC AND PRESS PRESENT

1. **Apologies for Absence**

2. **Declarations of Interest**

To provide an opportunity for Members and Officers to declare any disclosable pecuniary and non-pecuniary interests in any item on the agenda.

3. **Public Speaking Time/Open Session**

In accordance with Procedure Rules Nos.11 and 35 a period of 10 minutes is allocated for members of the public to address the meeting on any matter relevant to the work of the meeting. Individual members of the public may speak for up to 5 minutes but the Chairman or person presiding will decide how the period of time allocated for public speaking will be apportioned where there are a number of speakers. Members of the public are not required to give notice to use this facility. However, as a matter of courtesy, a period of 24 hours' notice is encouraged.

Members of the public wishing to ask a question at the meeting should provide at least three clear working days' notice in writing and should include the question with that notice. This will enable an informed answer to be given.

4. **Minutes of Previous meeting** (Pages 1 - 8)

To approve the minutes of the meeting held on 28th June 2012.

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5. **Action Plan arising from Internal Audit Report into Waste Transfer Station (Lyme Green)** (Pages 9 - 24)

To consider an updated action plan and progress report to improve working practices highlighted by the findings of the internal audit review of the project relating to a potential waste transfer station at Lyme Green.

6. **Compliance with Contract Procedure Rules** (Pages 25 - 28)

To consider a report on the recently introduced revised procedure for Delegated Decisions to waive Contract Procedure Rules and Non-Compliances with Contract Procedure Rules.

7. **Annual Governance Report 2011-12** (Pages 29 - 30)

To consider the Annual Governance Report for 2011-12.

8. **Final Statement of Accounts 2011-12** (Pages 31 - 36)

To consider the Final Statement of Accounts for 2011-12.

9. **Annual Governance Statement 2011/12** (Pages 37 - 70)

To consider the Annual Governance Statement for 2011/12.

10. **Code of Corporate Governance and the Governance Framework Update** (Pages 71 - 96)

To consider an update to the Council's Code of Corporate Governance and to receive a report on the ongoing work by the Corporate Governance Group in respect of the Council's Governance Framework.

11. **Internal Audit Interim Report 2012/13** (Pages 97 - 104)

To consider a report on progress against the Internal Audit Plan 2012/13, revisions to the plan and a summary of the work undertaken during the first quarter of 2012/13.

12. **Anti-Fraud and Corruption Arrangements** (Pages 105 - 116)

To consider a report on a review of the Council's anti-fraud and corruption arrangements.

13. **Treasury Management Update** (Pages 117 - 136)

To consider a report on the Council's treasury management operation, with details of the activities undertaken in 2011/12 and the first quarter of 2012/13.

14. **Update Report on Risk Management** (Pages 137 - 152)

To consider a report of the Corporate Risk Management Group summarising the key corporate risks and risk management work undertaken since the last report.

15. **Standards Issues and Planning Protocol** (Pages 153 - 190)

To consider a report advising Members on a number of issues in relation to the new Code of Conduct adopted by Cheshire East Council in July 2012, including the possibility of an Appeals Procedure, the need to review the Council's Planning Protocol and the necessity to have in place a number of dispensations under the Code.

16. **Audit and Governance Committee Annual Report 2011/12** (Pages 191 - 212)

To consider the draft 2011/12 Annual Report of the Audit and Governance Committee with a view to agreeing the final version of the report for submission to Council in October 2012.

17. **Work Plan 2012/13** (Pages 213 - 220)

To consider an updated work plan.

THERE ARE NO PART 2 ITEMS